



DEVELOPMENT INTERNSHIP

The Georgia Aquarium is the world's largest aquarium, with more than eight million gallons of marine and fresh water and the largest collection of aquatic animals. The Georgia Aquarium is a gift to the people of Georgia from Bernie Marcus, co-founder of The Home Depot, and his wife Billi, through the Marcus Foundation. The Aquarium is overseen by a nonprofit corporation run by a board of directors. The mission of the Georgia Aquarium is to be an entertaining, educational and scientific institution featuring exhibitions and programs of the highest standards, offering engaging and entertaining visitors' experiences, and promoting the conservation of aquatic biodiversity throughout the world.

INTERNSHIP RESPONSIBILITIES:

- Assist in the research of prospective sponsors and donors by creating prospect sheets.
- Update all Web site content related to Development, assist with the creation and updating of a web site update calendar.
- Assist with VIP tours
- Assist with the production of all Development events, including Breakfast with the Biologist, Animal experiences, Fish & Chips golf tournament, Aqua Vino- food and wine event, Cooking class series, Anniversary donor event and any future events.
- Assist in data entry in Raiser Edge and Galaxy
- Assist in the activation of GAI Seafood savvy program with Restaurants
- Attend and actively participate in all department and staff meetings, special events and industry meetings outside the department as assigned
- Assist in other daily projects as assigned

OTHER DETAILS:

- Junior or senior status with major coursework toward a degree in marketing, hospitality, communications, public relations or advertising required, plus excellent written and oral communications skills and strong computer skills
- Internship requires a regular schedule of more than 25 hours per week, some weekend work required.
- This is a non-paid internship.

For consideration, email cover letter and resume to:

Lissette Herrera
Manager, Fundraising Events
lherrera@georgiaaquarium.org