



Summer Camp Parent Guide

Camp Hours:

8:30-9:00 AM Arrival
9:00AM-4:00 PM Day Camp
4:00-4:15 PM Dismissal

Late Pick-Up

Late fees will be assessed at the following rates:
4:16 pm to 4:30 pm – \$10 per incident/per child
After 4:30 pm – additional \$5.00 per minute/per child

Appropriate Attire:

Please be sure that your child is dressed in play clothes. Tennis shoes are recommended. No open-toed or roller shoes are permitted. We recommend that you pack a light sweater or jacket for your child as well.

Lunch/Snack:

We provide a morning and afternoon snack with juice for all campers. These are items such as animal crackers, pretzels, granola bars, etc. If your child has severe food allergies, we encourage you to pack your child's snack. **Campers must bring their own lunch with them from home.** Campers will not have access to a microwave, refrigerator, or vending machine. Lunch is not available for purchase. Please label all lunch bags with your child's name.

Animal Contact:

Campers will have multiple opportunities to touch aquatic animals. If your child has a shellfish allergy, please let us know.

Contact Information:

In the event of an emergency, please contact us at **404.581.4193** or **404.581.4000**

Lead Sponsor:



A Time Warner Company

Education Dept
Georgia Aquarium
225 Baker Street
Atlanta, GA 30313
404-581-4198



Policies and Procedures

Camp Procedures:

Drop-off and Pick-up will be in a designated carpool lane on Baker Street. Parents must use the area designated for Spring Camp drop off/pick up. Please be aware that though the Atlanta Police Department has extended Camp H2O the courtesy of using this lane for drop-off and pickup, they retain ultimate jurisdiction over traffic and parking.

Each family will receive an ID # to be placed in the windshield of your car. Children will be greeted upon arrival and released by staff at dismissal.

Early checkout will be allowed with a **written** note submitted **one day prior**. If parents are going to be late, they should provide a courtesy call at least thirty minutes prior to pick up time. **Parents may call 404.581.4193 to contact the education department.**

Behavior Policy:

Campers are expected to behave appropriately at all times. If a camper is behaving inappropriately in any manner the camper may, at the discretion of the Facilitator, be removed from the activity. Please refer to our **Code of Conduct** for further details.

Refunds and Change Fees:

There will be **no refunds** for cancellations or no-shows.

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Camp Code of conduct

Camp is conducted mainly in The Learning Loop of the Georgia Aquarium and is designed to provide campers with an exciting and memorable experience. To ensure your campers have a rewarding visit, please review the following code of conduct with your child(ren). Sign the code of conduct and bring it either to an orientation or on the first day of camp. ***The education department must receive this signed Code of Conduct before your child begins his/her camp experience.***

I, *(name of camper)* _____ understand and agree to the following code of conduct:

1. Stay with your assigned camp leader.

Campers are to remain with their assigned camp instructor throughout the entire camp experience.

2. Be on your best behavior.

Respect your camp leaders, other campers, and the animals. Remember to use your “inside” voice and be polite.

3. Respect the animals and their homes.

Tapping on the glass or yelling at the animals can be very disturbing and harmful to their health. Do not feed the animals or put items into a tank.

4. Listen when others are speaking.

When other members of the group are speaking, be polite and listen.

5. Handle animals only when instructed.

Wait until you are instructed as to when and how you may touch the animals.

6. Eat or drink only in the designated areas.

Gum chewing is not allowed at Camp. During lunch and snack times, you must only eat or drink in the area designated by your camp instructor.

7. Ask questions if you are not sure of something.

If you don't understand something, be sure to ask for clarification.

8. Have fun and be curious.

We encourage you to have FUN during this unique camp experience.

Parent/Guardian

I have read the code of conduct with my child(ren) and accept responsibility for their behavior during their week at Spring Camp. I understand that my child(ren) may be removed from an activity or activities if they choose to violate the contract. **I also understand that repeated failure to comply with this code of conduct can result in my child(ren) being removed from Spring Camp for the remainder of the week.**

NAME _____

SIGNATURE _____ DATE _____

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Arrival/Dismissal Procedures

The Arrival and Departure location is on Baker Street. **The Camper ID# should be displayed in the right corner of the windshield.** (*The Camper ID # is the last 4-digits your confirmation number.*) When you pull up to the designated area on Baker Street, staff personnel will greet your child(ren) at your car. If you need to speak to a camp supervisor or your child's instructor, feel free to do so during the drop-off and pick-up hours.

Please be patient; for your child's safety we need to check off each camper before he or she leaves with a designated adult.

Please adhere to the following instructions.

Arrival Procedure

Camp Arrival: 8:30 AM – 9:00 AM

Parents are to drop their child(ren) off at the designated area. **Children may not be dropped-off prior to 8:30AM.** No child should exit the car without an aquarium staff member present to escort them into the building. *After 9:00 AM you will need to park and escort your child to the education entrance.*

Dismissal Procedure

Camp Dismissal: 4:00 pm – 4:15 pm

Your child(ren) along with a staff member will meet you at the designated drop-off/pickup area. Parents are to pull up to the curb, making sure that their **ID # is in the right corner of the windshield**, and your child(ren) will be escorted to your car. Cars will not be allowed to wait in this area prior to 3:50PM.

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Directions and Parking

The Georgia Aquarium is located in downtown Atlanta across from Centennial Olympic Park.

From the North of Atlanta via I-85/75

75/85 South
Exit 249C Williams Street
Make a right onto Baker St.
Pull up to the designated pick-up/drop-off area.
A member of our staff will meet your car at the curb.

From the South of Atlanta via I-85/75

85 North
Take the International Boulevard Exit
Left onto Andrew Young International Boulevard
Make a right onto Spring St.
Left onto Baker St.
Pull up to the designated pick-up/drop-off area.
A member of our staff will meet your car at the curb.

From the East of Atlanta via I-20

20 West
85 North
Take the International Boulevard Exit
Left onto Andrew Young International Boulevard
Make a right onto Spring St.
Left onto Baker St.
Pull up to the designated pick-up/drop-off area.
A member of our staff will meet your car at the curb.

From the West of Atlanta via I-20

20 East
85 North
Take the International Boulevard Exit
Left onto Andrew Young International Boulevard
Make a right onto Spring St.
Left onto Baker St.
Pull up to the designated pick-up/drop-off area.
A member of our staff will meet your car at the curb.

Parking

The cost is \$10.00 in the Georgia Aquarium lot.

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Authorization to Dispense Medication

Except for first aid, Georgia Aquarium personnel shall not hand out prescription or non-prescription medication to a child without specific written authorization from the child's physician or parent. All medications shall be stored in accordance with the prescription or label instructions and kept in places that are inaccessible to children. Each dose of medication given to a child shall be documented showing the child's name, name of medication, date and time given, and the name of the person giving the medication.

Note: This form must be used for all over the counter medications (Tylenol, cough syrup, Benedryl, etc.) and all prescription medications including the use of a Nebulizer.

Child's Full Name: _____
 Name of Medication: _____
 Prescription Number: _____
 Physician's Name: _____ Phone #: _____

Date(s) to give medication: _____

Time of day medication is to be given: ____am ____pm

Amount (Dosage) of medication to be given each time: _____

How medication is to be stored: _____

 Parent/Guardian Signature

 Date

Medication Record to be completed by Georgia Aquarium Staff

Date	Time(am/pm)	Amount	Any Adverse Reaction	Signature of person giving medication

If adverse reaction to medication was noted, please describe action taken: _____

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Georgia Aquarium Staff is under no obligation to dispense non-prescription medication.

Authorization to Dispense External Preparations

Except for first aid, Georgia Aquarium personnel shall not hand out prescription or non-prescription medication to a child without specific written authorization from the child's physician or parent. All medications shall be stored in accordance with the prescription or label instructions and kept in places that are inaccessible to children. Each dose of medication given to a child shall be documented showing the child's name, name of medication, date and time given, and the name of the person giving the medication.

Child's Name _____ Date: _____

I hereby give the Georgia Aquarium Staff permission to apply one or more or more of the following external preparation, in accordance with directions on the container:

Band-aids

Neosporin, or similar non-prescription ointment

Bactine or similar first aid spray

Prescription ointment

Other (please specify) _____

Parent's Name

Date

Parent's Signature

Date

Lead Sponsor:

